



Video Submission Guidelines

We realize that it may be difficult for a team to find an evaluator within driving distance. If you do not have an evaluator close enough to you, you may submit a video of the test for evaluation. In doing so, you must follow the procedures outlined below:

1. Download the Standards for the test you will be taking. Review them in advance of when you record your dog performing the tasks to be tested so that you have a good idea what to expect and can be prepared before beginning the recording.
2. Fill out the Pre-Assessment form, included in the Standards form, completely. Your evaluator will review this information prior to watching your video.
3. Brief the person(s) who will be assisting you on the evaluation procedure. The person may read the test items for you, help set up each test item, and/or operate the video camera.
4. When you and your dog are ready to begin filming, follow these guidelines to make sure your test is accepted:
 - a. At the beginning of the video, state your name, dogs name, and which test you are taking. This may be done by your assistant if needed. If your assistant does this for you, they should still state your name, but may mention that they are assisting you.
 - b. As you film each part of the test, you or your assistant should state what you are doing, this can be brief as in, “Home Search (Finding a Person Standards),” or “Public Product Checks (Gluten / Allergen Detection Standards).” If you wish you may add a text overlay in English to the video stating what part of the test is being shown, rather than stating this verbally in the video.
 - c. If submitting a Scent-Based Medical Alert Standards test for evaluation, and the dog is trained to indicate on multiple odors, please specify which odor is being used in each portion of the test.
 - d. You must film for a minimum of three seconds prior to when the dog is given any task related commands, and prior to when the dog begins to perform any tasks being tested. If needed, you may stop the camera after each element of a test item has been completed, but you must have at least three seconds of time on the video after completing each task prior to turning off the camera.
 - e. Preview the video before uploading to ensure that it meets with the technical guideline standards.
 - f. Each part of your test may be combined together into one video or submitted as smaller video segments. It may be necessary to submit smaller video segments due to size. If several segments are submitted, each should be clearly named so



that the evaluator can easily watch them in order. For example:

“YourName_TestPart1.mp4” and “YourName_TestPart2.mp4” etc.

5. Please note that if we cannot clearly hear and see what is happening on the video you submit, we may have to decline evaluating it.
 - a. We must be able to clearly view your interactions with the dog and hear everything from cues to praise.
6. We accept most video formats including (NTSB for viewing in the U.S.A.) DVDs or USB/flash drives. You may upload your video to youtube.com or to Facebook, or send video in a private Facebook message. Be sure to clearly state on your application where your video can be found.
7. You will not be marked down due to poor video quality nor poor camera presence. Your dog will likely perform its tasks better if you are able to behave as if you are not being filmed. We are scoring the quality of the dog’s behaviors and performance of tasks, rather than your video skills.
8. If our Evaluators need any clarification on your Pre-Evaluation Form or on your video, we may contact you, so please provide your contact information.
9. Your video may be viewed by one or more of our evaluators, for the purposes of maintaining consistent judging criteria.

